



## Property Management

### Preparing your property for Inspection

It is to your advantage that all of the below requirements are undertaken. The property cannot be properly inspected and any damage that may have occurred cannot be correctly ascertained if any of these requirements are not carried out.

<b>Kitchen</b> <ul style="list-style-type: none"><li>• All benches clean and wiped down clear of dirty dishes.</li><li>• Oven/stove clean.</li><li>• Walls light switches, light shades wiped clean of marks.</li><li>• Floor swept and or washed.</li><li>• Rubbish in appropriate bin.</li><li>• Windows and sills wiped clean of condensation and mould.</li></ul>	<b>Dining/Lounge</b> <ul style="list-style-type: none"><li>• Floor vacuumed if carpet, swept if wooden or vinyl.</li><li>• Windows and sills wiped clean of condensation and mould.</li><li>• General condition to be tidy with no clothes etc on the floor.</li><li>• Walls, light switches, light shades wiped clean of marks.</li></ul>
<b>Bedrooms</b> <ul style="list-style-type: none"><li>• Floor vacuumed if carpet, swept if wooden or vinyl.</li><li>• Windows and sills wiped clean of condensation and mould.</li><li>• Walls, light switches, light shades wiped clean of marks.</li><li>• General condition to be tidy with no clothes etc on the floor.</li></ul>	<b>Bathroom &amp; Toilet</b> <ul style="list-style-type: none"><li>• Windows and sills wiped clean of condensation and mould.</li><li>• Floors swept and washed.</li><li>• Toilet basin and seat cleaned.</li><li>• Bath/shower and hand basin cleaned.</li></ul>
<b>Laundry</b> <ul style="list-style-type: none"><li>• Windows and sills wiped clean of condensation and mould.</li><li>• Floor swept and washed.</li><li>• Tub unit clean with plug hole free of lint.</li><li>• Dirty / Wet washing in clothes basket of washing machine.</li></ul>	<b>Garage/Grounds</b> <ul style="list-style-type: none"><li>• Paths swept and tidy.</li><li>• Lawns mowed and edges cut.</li><li>• Gardens tidy and free of weeds.</li><li>• Front and back door steps/patios swept and tidy.</li></ul>

We would like to thank you in advance for the effort you have made.